



COUNTY OF McCracken
McCracken County Road Department
3700 Coleman Road
Paducah, KY 42001

Phone 270-442-9163 Fax 270-443-0803

APPLICATION FOR DRIVEWAY CULVERT
INSTALLATION OR REPLACEMENT

COUNTY ROADS ONLY

OWNER'S NAME: _____

ADDRESS: _____

CONTACT INFORMATION:

Home Phone #: _____

Cell Phone #: _____

Email: _____

Has the location been marked? Yes No

Signature

Date

***Return signed application to McCracken County Building & Electrical Inspection Department for processing.**

Approved by:

Signature of County Engineer

Date Approved

****See attached information for specifications.**

**MCCRACKEN COUNTY, KENTUCKY
STATEMENT OF POLICY CONCERNING
CULVERT INSTALLATION AND REPLACEMENT**

WHEREAS, all policy related decisions of McCracken County, Kentucky (hereinafter “County”) are guided by its duty to safeguard and provide for the health, safety and welfare of the citizens;

WHEREAS, the County has a direct interest in the mutual infrastructural benefits to the County as well as the citizens of sound water control measures and desires to share duties with the citizens in the efforts of controlling water via proper installation of approved culverts;

NOW THEREFORE, it is presently the intent of the County to accept, adopt and enforce the following policy concerning culvert installation and replacement within the jurisdictional boundaries of the County as stated herein:

Section 1: New Construction Culvert Installation.

- a. The property owner shall contact the McCracken County Road Department to obtain and complete a culvert installation/replacement application wherein all information pertinent to the culvert installation/replacement request shall be communicated.
- b. The property owner shall obtain an entrance permit from the McCracken County Building and Electrical Department at no cost.
- c. The property owner is responsible for marking the proposed location of the driveway/culvert so that the McCracken County Engineer can review the sight distance and properly size the culvert.
- d. Sizing will be conducted by the McCracken County Engineer utilizing acceptable engineering practices and taking into consideration the constraints of right of way, the extent of downstream grading required, and the overall lay of the land for the best end result.
- e. The property owner is responsible for furnishing the culvert pipe based upon the specifications made by the McCracken County Engineer.
- f. The McCracken County Road Department is responsible for the installation of the culvert as specified by the McCracken County Engineer. The McCracken County Road Department shall be responsible for the routine cleaning of the culvert and channel. Any other maintenance shall be the responsibility of the property owner.

Section 2: Replacement of Culverts Installed Prior to Adoption of this Policy.

- a. The property owner shall contact the McCracken County Road Department to obtain and complete a culvert installation/replacement application wherein all information pertinent to the culvert installation/replacement request shall be communicated.
- b. The property owner shall obtain an entrance permit from the McCracken County Building and Electrical Department at no cost.
- c. Evaluation of the necessity of replacement and the individual culvert sizing will be conducted by the McCracken County Engineer utilizing acceptable engineering practices and taking into consideration the constraints of right of way, the extent of downstream grading required and the overall lay of the land for the best end result.
- e. The property owner is responsible for furnishing the culvert pipe based upon the specifications made by the McCracken County Engineer.
- f. If the McCracken County Engineer determines that the culvert requires replacement, the McCracken County Road Department is responsible for the removal of the existing culvert and the installation of the new culvert as specified by the McCracken County Engineer. The McCracken County Road Department's installation responsibility expressly excludes the replacement of the final surface (i.e. asphalt, concrete, etc.). Final surface replacement is the responsibility of the property owner.
- g. The McCracken County Road Department shall be responsible for the routine cleaning of the culvert and channel. Any other maintenance shall be the responsibility of the property owner.
- h. In the event the McCracken County Engineer determines that a specific culvert does not need to be replaced, the McCracken County Road Department shall not have the responsibility to do so. However, the property owner may move forward with replacement or resetting of the culvert himself or via licensed contractor at the sole expense of the property owner and pursuant to the specifications required by the McCracken County Engineer.